

**East Windsor Housing Authority
Regular Meeting - April 16, 2012
MINUTES**

CALL TO ORDER AND ATTENDANCE

The meeting was called to order at 7:00 p.m. by Commissioner Percoski. Commissioners Slate and Legassie were in attendance along with our liaison to the Board of Selectman, Jim Richards. Commissioner Burns was not present.

ADDED AGENDA ITEMS

There were no added agenda items

MEETING MINUTES OF:

Special Meeting - April 2, 2012

The minutes of the special meeting of April 2, 2012 were reviewed by all commissioners present. A motion was made by Commissioner Slate, seconded by Commissioner Legassie to accept the minutes of the special meeting of April 2, 2012 as presented.

Slate/Legassie

Unanimous

PUBLIC COMMENTS

There were no public comments.

BILLS AND COMMUNICATIONS

Check Register - March 15 - April 11, 2012

The Check register for March 15 - April 11, 2012 was reviewed by all Commissioners present and all questions answered. A motion was made by Commissioner Slate, seconded by Commissioner Legassie to accept the check register of March 15 - April 11, 2012 as presented.

Slate/Legassie

Unanimous

REPORTS OF THE EXECUTIVE DIRECTOR/RESIDENTS SERVICE COORDINATOR

Renovations on the property have begun and we anticipate having four roofs completed per week. The contractor began work on the second level, with the worst of our roofs. They will continue to the third level and then down to the first, completing all the roofs. Window installations will be next, starting with the second level and following the same course, with the door installations last. The contractor is doing an excellent job. The Housing Authority has a display board, in the community hall, providing information on the doors and windows. Information on the roofs is also available on our bulleting board. We

are also doing some interior improvements to one existing handicapped or ADA unit on the third level, as well as converting another unit into a handicapped accessible unit.

Our most recent grant request for some additional ADA improvements, security cameras, additional hot water heaters, and improved medical alarm systems, in the amount of \$100,000 was denied by the State. Our application was one of forty-five statewide, and only ten applications were selected for the 10 million available state-wide. Most of the ten housing authorities chosen were from bigger metropolitan areas. Although we were not selected, we will continue to pursue future funding opportunities as they become available.

I was informed by Elizabeth Burns, Director of Human Services and East Windsor Housing Commissioners, that St. Catherine's Church has arranged for the Food share Mobile van to visit the church parking lot twice a month, every other Friday, starting on Friday, May 25th. Income qualifying residents will be able to obtain food items, including fresh produce, between 2:15 and 2:45 p.m. when the mobile unit is in the area.

A new landscaping crew has started and they will be mowing every Wednesday. If residents have any concerns or issues concerning the work by the crew, please direct those matters directly to the office.

REPORTS OF COMMITTEES

There were no reports of committees

POLICIES AND PROCEDURES

There were no new Policies and Procedures

UNFINISHED BUSINESS

There was no Unfinished Business

NEW BUSINESS

There was no New Business

PUBLIC COMMENTS

Cherie Martyn, Apt. 84, thanked the Executive Director for all of her efforts to get the CDBG grant. She stated that she is very impressed with the work being done and the caliber of the workers.

She also questioned whether or not the tenants would be getting new screen doors with the current improvements and the answer was in the affirmative.

EXECUTIVE SESSION

Pursuant to CGS Section 1-200(6) Personnel and Litigation

A motion was made by Commissioner Percoski, second by Commissioner Slate to go into Executive Session at 7:20. to include the Executive Director and Executive Assistant as needed.

Percoski/Slate

Unanimous

A motion was made by Commissioner Percoski, seconded by Commissioner Slate to come out of Executive Session at 7:45 p.m.

Percoski/Slate

Unanimous

ACTION TAKEN: A motion was made by Commissioner Slate, seconded by Commissioner Legassie to accept the 2012-2013 Management Plan as presented and to forward it to the State as approved.

Slate/Legassie

Unanimous

A motion was made by Commissioner Legassie, seconded by Commissioner Slate to accept Policy 12-0001 - Smoking and to make it permanent.

Legassie/Slate

Unanimous

ADJOURNMENT

A motion was made by Commissioner Percoski, seconded by Commissioner Slate to adjourn the regular meeting of the East Windsor Housing Authority at 7:55 p.m.

Percoski/Slate

Unanimous

Respectfully submitted,

Darlene H. Kelly
Recording Secretary